

## MCA - GUIDE SELECTION AND ONLINE REGISTRATION PROCESS

Students have to contact the guide (Given in the guide list) through email or phone and discuss about the proposed project work. After getting the oral concurrence from the guide, the students have to go for **Online Registration**.

Follow the Online Registration Process given below:

- The student must Go To Projects → MCA → Student → Guide Selection and Online Registration.
- Enter the roll number. The details of the student along-with a list of guides will be displayed.
- The student must enter his/her register number and email id.
- After choosing the guide, the student must key in the project details and submit. A detailed email with the project details will be sent to the guide for acceptance.
- After registering the project proposal, the student must keep in touch with the Guide and request them to verify and accept the proposal online. The Guide can give his/her comments through online.
- Guide's acceptance will be communicated to the students through automated e-mail. The Guide acceptance may be any one of following.

### CASE1: "ACCEPTED"

Guide has accepted the proposal and students will receive an email of the accepted project proposal in pdf format. The student should download and take printout (two copies – ANNEXURE I) of the same and submit them to the study centre duly signed by the guide.

### CASE2: "ACCEPTED AFTER REVISION ONLY"

Students should have to carry out the corrections suggested by the Guide and re-register the project proposal online. Continue the process to get **ACCEPTED**.

### CASE3: "REJECTED"

Project proposal was not accepted. Please contact the guide.

**No other print out of the project proposal needs to be submitted at the study centre except the print out generated through online registration.**