

FAQ

1. Is CDE under Anna University is a recognized University to conduct distance education programme?

Yes, The programmes offered by CDE are approved by the DEB, University Grants Commission.

2. What are the programmes offered by Anna University through distance mode?

There are three programmes such as MBA, MCA and M.Sc.,(Computer Science) offered by CDE of Anna University. You may check programmes with curriculum offered by CDE from our website.

3. When the online application link will open?

The application link will be open in CDE website during first week of November month. Keep on watching the CDE website.

4. Can I enroll for two programmes simultaneously in Anna University?

No. As per UGC DEB guidelines, simultaneously two programmes can be done.

5. Where to get admission notifications?

Advertisement will be given through paper and as well as website. You have to watch the website frequently. For calendar year admission, notifications may start in the month of November and For academic year admission, notifications may start in the May month.

6. Is there any age restriction for joining any programme offered by CDE?

No. There is no age restriction for pursuing any programme offered by CDE. Since, distance education encourages life-long learning, whoever is interested to learn, can pursue. But, the learner must fulfill the minimum age limit. The minimum age limit is 21 years to pursue any PG programme offered by CDE.

7. What are the specializations offered in MBA program?

The following specializations are offered in MBA program,

MBA – General Management, MBA-Technology Management, MBA- Marketing Management, MBA- Human Resource Management, MBA- Financial Services Management, MBA- Health Services Management, MBA-Hospitality and Tourism Management and MBA-Operations Management.

8. Is there any notification regarding contact classes?

Yes, the contact class tentative schedules are update in CDE website for all study centres.

9. Is attendance mandatory for contact classes?

Of course, 50% attendance is mandatory to enroll for end semester examination.

10. Where are the regional centres of the University located?

The Regional centres are located in the following districts in TamilNadu: 1. Chennai, 2. Coimbatore, 3.Trichy, 4.Madurai, 5.Nagercoil, 6.Villupuram.

11. Does the University provide study materials for all courses?

Yes, CDE provides study materials for all courses of all programmes. The students can get the study materials in SIM book format from their respective study centre.

12. What is the fee structure for MBA programme?

The fee structure for all programs is as follows, for first semester including caution deposit, you have to pay Rs. 18650. Rest of semesters, you have to pay Rs.12500.

13. Is there any chance for late payment of semester and examination fee?

No, you have to follow the scheduled date and time for paying both semester and examination fee.

14. Who is the right authority to contact in case of any queries?

The coordinator of Learner support centre is the first contact authority. You can also get help from nearby regional centre of CDE, Anna University. Still if you are not satisfied or in case of any emergency, you can contact the address, phone number of the headquarters through mail given in CDE website. Depending upon the nature of queries, the concerned section will guide you.

15. How to apply Break of Study from a programme?

The candidate shall apply in the prescribed format available in website with necessary documents to the Director, Centre for Distance Education not later than the last date for enrolling for the semester examination of that concerned semester.

16. Is there any fee collected for temporary break of study from a programme?

A candidate is eligible for break of study for only two semesters without any fees. But, the break of study extend beyond two years, candidate have to pay Rs 5000/- for every subsequent semester.

17. Is there any provision for change of study centre?

Change of Study Centre may be allowed provided that the specialisation in which you joined at the time of admission is conducted in the new study centre opted by you. You are required to submit change of study centre form through online or offline to CDE office well in advance before the contact classes start.

18. Is there any provision to access books from library?

Yes, students have access to get books from library and resubmit the books within the stipulated time period given by the librarian.

19. Where to collect previous year question papers?

For all programmes, previous year question papers are given in CDE website. Students can click the link and download question papers in PDF format.

20. Whom to contact and how to get Caution Deposit?

The Caution deposit form is given in website. Candidates have to download the form and fill the required details that should be acknowledged by the coordinator of the respective study centre. Candidates have to submit the form to the Director, CDE office. Within short period, the caution deposit amount will be credited to your bank account through NEFT.

21. Is there any internal assessment for all programmes?

The maximum marks for each theory and practical course shall be 100, comprising of 20 marks for continuous internal assessment and 80 marks for the end-semester examinations.

22. When the end semester examination will start and Where to refer to know about the Examination Time Table?

For students admitted during Calendar year, exams will be conducted during August month. For students admitted during Academic year, exams will be conducted during February month. The Examination time table is uploaded in CDE website once the announcement is made by the COE.

23. Where to get mark sheets, Provisional and Degree certificates?

Individual mark sheets for each semester, provisional and degree certificates are issued by Controller of Examination through the study centre after the publication of results. You have to collect all certificates from respective study centres.

24. When the end semester Lab examination will be conduct?

After completion of theory examination, the end semester Lab examination will be conducted.

25. When will update the project status?

The online registered projects are reviewed by CSC. The status will be update in website after approved by CSC.